



Dunwoody Country Club Scholarship Fund 2017 APPLICATION INSTRUCTIONS

The scholarships may be awarded to eligible students among Dunwoody Country Club's employees and their children and grandchildren. The scholarship award may be used for books, fees and tuition at an accredited college, university or trade school. All scholarships are awarded on an objective and non-discriminatory basis.

Important Facts:

- Application deadline: November 7, 2017
- Finalists must be available for interviews (remote access such as Skype, phone is acceptable)
- Scholarship awards will be sent to recipients by April 3, 2018
- Applications are available in the Accounting Department at Dunwoody Country Club.

Eligibility Criteria: The scholarship is awarded for one (1) year. An award granted in one year shall not guarantee awards to that student in subsequent years. Students may reapply provided the employee and applicant meet the following criteria as relevant to each:

- Applicant is an employee or the child (including a step child or adopted child), grandchild/legal dependent of a current employee of Dunwoody Country Club.
- Current employee must have been working full-time for a minimum of one (1) year by the application deadline.
- If child or grandchild of the employee, applicant must be under the age of 25 years old.
- Applicant plans to enroll or is enrolled in any accredited college/university or accredited trade school as a full-time or part-time student for a minimum of six (6) hours per semester for undergraduate or graduate studies.
- Applicant has maintained a grade point average of 2.5 or better on a 4.0 scale (or equivalent on other scales) on high school studies or two (2) most recent college semesters.
- Applicant demonstrates the potential to make a worthy contribution to the community and has excellent moral character.
- No applicant shall receive an award in more than five (5) years.
- The Scholarship Committee decision is final, however, an award may be rescinded by the Scholarship Committee any time prior to payment of the award if there are material negative factors that arise after the date of the award relating to the awardee's selection criteria.

Questions related to eligibility requirements, please contact:

Marlene Gallardo, Director of Human Resources
Dunwoody Country Club
Phone: 770-394-4492 x 656
Email: mgallardo@dunwoodycc.org

COMMUNITY SERVICE

Provide description of your work on the project with an approximate number of total hours given to the project as well as any leadership positions held or awards given. Community Service may consist of any services volunteered by individuals or an organization to benefit the community or its institutions. Identify if the project was required by an organization/club or individually motivated.

Description of Project (Must Include number of hours on project)	# of Hours (state per week, month, year)	Required or Individually Motivated	Sponsoring Organization	Awards and/or Leadership

OTHER ACTIVITIES

List any other activities not previously listed in Extracurricular Activities or Community Service. i.e. Boy Scouts, Girl Scouts, Church Activities, etc.

Description of Activity	Leadership Position (if applicable)	Awards

TRANSCRIPT INFORMATION/TEST SCORES

High School Students:

All applicants must include an official high school transcript of grades and have this section completed by the appropriate school official. **School must calculate un-weighted GPA and include with application in order to be considered.**

<u>Cumulative Grade Point Average</u>
Un-weighted: _____ /4.0 scale

School Official's
Signature _____ Date _____ Title _____ Phone _____

School Official's Email Address _____

College Students:

An official college transcript for the previous two (2) semesters for college students must accompany this application. Current freshmen need only to provide fall transcript. GPA will be evaluated based on the number of semester hours and GPA for each semester.

If you are participating in an Honor's Program, please include an official verification of your participation in the Honor's Program.

LETTERS OF RECOMMENDATIONS

An applicant may (but is not required to) submit no more than two (2) letters of recommendations from persons of applicant's choosing, who possess relevant knowledge of applicant's qualifications for the award.

ESSAY INSTRUCTIONS

Please submit a typed essay of no more than one page on the following topic: Briefly describe your educational objectives and how this award would impact your education goals.

CERTIFICATION

To the best of our knowledge, the information provided in this application and essay is accurate. We understand that any material misrepresentation of information given shall serve to disqualify the application and essay. We have read and understand the terms and conditions and agree to abide by them.

Applicant's Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

(For applicants under 18 years of age)

CHECKLIST

- Completed Scholarship Application, signed by Applicant, Parent/Guardian, and School Official.
- Official transcript from high school
- Official transcript from college
- Essay, no more than one-page in length
- Recommendation letters, if applicable (2 maximum)

Application may be turned into the Dunwoody Country Club Human Resources Department. Mailed applications must be postmarked by November 7, 2017 to be considered.